

## SELENA

## OBJECTIVE

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Looking for work experience as a photographer or assistant. Prefer part-time on weekends and in the south bay area.

## SKILLS SUMMARY

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Advanced user:	Microsoft Windows, Microsoft Word, Outlook, Adobe Photoshop, Opera, Web 2.0
Intermediate user:	Microsoft Office (Excel, Powerpoint, Publisher, Visio), Mozilla Firefox, Adobe Acrobat, Color Space Management
Beginner user:	SPSS2, Unix, Linux, HTML, CSS2, Adobe InDesign & Illustrator
Soft skills:	~80 adjusted wpm, basic Spanish, basic American Sign Language

## EDUCATION

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B.A. Psychology	California State University, Sacramento
B.A. Photography May 2007	Applied Behavior Analysis (ABA) Certification Program Golden Key International Honor Society
Overall GPA 3.47	Dean's Honor List Red Cross Certified: First Aid Basics, Lifeguard, CPR, and AED, 2005-2008 CSUS Photo Club, Spring 2007 Sacramento State Ski and Snowboard Club, Fall 2004 Secretary of Disabled Student's Union, Fall 2004
A.A. Liberal Arts June 2003	De Anza Community College                      Cupertino, CA Phi Theta Kappa International Honor Society
Cum Laude, 3.59	Secretary of the Outdoor Club, Spring and Summer 2002; member, 2002-2004

## WORK EXPERIENCE

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Data Clerk II 05/2005 – Present	Graffiti Abatement Program, City of Sacramento, CA Assisted with research, design, and implementation of mobile graffiti surveillance unit Developed a method for tracking graffiti monikers in case report photographs Increased efficiency & consistency by establishing & documenting procedures for case establishment Increased accuracy of cases by implementing data logs Troubleshoot and supported basic Windows problems Copyedited official documents
Behavior Therapist 02/2007 – 05/2007	BEST Consulting Inc., Sacramento, CA Used principles of ABA to improve the lives of children with autism by: Training non-verbal children to use the Picture Exchange Communication System (PECS) Reducing childrens' self-injurious behaviors (SIBs) Teaching impulse control & self-regulation Teaching skills for school & community, such as matching items, math, and playing games
Designer 01/2007	Sacramento, CA Designed letterhead stationary for a small company using Adobe InDesign
Caregiver 12/2003 – 07/2004	Sunnyvale, CA Responsible role model & caring for 7 month old baby
Marketing Associate 09/2003 – 06/2004	Think Thank Learning, Inc., Cupertino, CA Distributed information about class registration

Pet Care/Sales Associate 06/2001 – 08/2001	The Fish Tank, Sunnyvale, CA Maintenance of animals Provide customer service
System Admin. Asst. 06/2000 – 09/2000	Numbers On Time, Inc., Santa Clara, CA Documenting the procedures to install Unix and Windows Providing basic Windows support
Sales Associate 06/1998 – 12/1999	Michael's Art Supply, Cupertino, CA Provide customer service Cashier
Caregiver 03/1996 – 08/1998	Good Samaritan Church, Cupertino, CA Responsible role model & caring for children (7 mos. to 12 yrs.) Organizing activities and meals

#### VOLUNTEER EXPERIENCE

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Rescue Kayaker 2002 – 2007	Envirosports Alcatraz Sharkfest & Alcatraz, San Francisco, CA Keep up swimmer morale Provide orientation to the Aquatic Park entrance Identify exhausted and hypothermic swimmers for rescue boats
Lighting Assistant 4/21/2007	Portrait Fundraiser, CSUS Photo Club, CA Raised money for the Dance and Photo Club Aided in the lighting of professional headshots for dance & theatre majors at CSUS
Volunteer Keeper-Aide 05/2005 – 10/2006	Sacramento Zoo, CA Maintenance and enrichment of animals

#### PHOTOGRAPHY EXHIBITS

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2007, CSUS, Sacramento, CA	Photography Dept., Spring Design Event
2007, CSUS, Sacramento, CA	Senior Portfolio, Spring Design Event
2007, CSUS, Sacramento, CA	White Elephant, Photo Club, Spring Design Event
2007, Camera Arts, Sacramento, CA	Shoot Yourself
2006, Camera Arts, Sacramento, CA	Demonstration Art Show
2006, CSUS, Sacramento, CA	Photography Dept., Spring Design Event
2002, De Anza College, Cupertino, CA	Black and White Photography Gallery
<a href="http://www.deanza.edu/photo/galleries/blackwhite/galley_I.html">http://www.deanza.edu/photo/galleries/blackwhite/galley_I.html</a> (sic)	